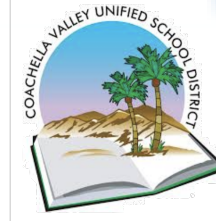


PRE-OBSERVATION FORM (FOR FORMAL OBSERVATION)



RETAINED BY EVALUATEE

Evaluatee: _____

Site: _____

Date: _____

Be prepared to discuss the questions below during your pre-observation conference. Use the "Planning or Reflection Notes" form if you choose.

1. Which content standard will you be teaching in this lesson?
2. Which teaching strategies will you use to ensure students meet the standard?
3. Which assessment(s) will you use to determine if students met the standard?
4. Is there a specific teaching standard on which you would like the evaluator to focus?

5. Comments:

At the post-observation conference reflective questions such as the following may be asked:

1. What was effective about your lesson? Consider the teaching standards and elements on the "Planning or Reflection Notes" form.
2. To what extent did your students meet the content standard?
3. Discuss and review observation data collected by evaluator.
4. What would you do differently in teaching this lesson again to the same group of students?
5. Discuss progress on your focus element from Teaching Standard 6.

SCHEDULED DATE AND TIME FOR FORMAL OBSERVATION: DATE: _____

Time: _____